

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy code: VA/2017/B5109/12316
Post Title: On-call Engineer – Retainer position
Post Level: LICA Specialist-8
Org Unit: ECR/Serbia Operations Centre
Duty Station (DS): Home based
Duration: Up to 25 work days in period from June to December 2017, renewable subject to satisfactory performance and funds availability
Closing Date: 18 June 2017

1. Programme Background

The second phase of the Livelihood Enhancement for the Most Vulnerable Roma Communities in Belgrade project (Let's Build a Home Together - LBHT2) will provide durable housing solutions, in multi-family social housing building or village houses, for up to 50 Roma families currently residing in mobile settlements. The project is funded by the European Union (EU) with 1.5 million Euros and will be implemented by the United Nations Office for Project Services (UNOPS), in a partnership with the City of Belgrade over 24 months.

The project is aligned with the City of Belgrade Action Plan for the Resettlement of the Residents of Makiš, Resnik, Jabučki Rit and Kijevo Container Settlements (RAP).

In order to ensure sustainability of action, the project has been prepared taking into account the provisions of the key Republic of Serbia's strategic documents and legislation, primarily the Strategy for Social Inclusion of Roma Men and Women, but also those that focus on the improvement of the human rights, freedom and equality of the vulnerable groups. The action is fully in line with the international human rights law and the United Nations (UN) standards of the right to adequate standards of living.

The project will be implemented in cooperation with the European Integration Office of the Government of the Republic of Serbia, the Office for Human and Minority Rights, the Social Inclusion and Poverty Reduction Unit, as well as the National Minority Council of the Roma National Minority.

2. Duties and Responsibilities

Purpose and Scope of Assignment

Under the overall guidance of the National Project Officer, the On-call Engineer will undertake the following tasks/duties:

- Visit village houses proposed by the project beneficiaries and assessed as eligible for purchase by the project Legal Consultant and evaluate their technical status and suitability for living
- Provide the sketch drawing of the visited premises and collect the data needed for preparing specifications of materials needed for improvement of living conditions
- Prepare a report on the existing technical status for each house and the available infrastructure/utilities on the site
- Propose the scope of improvement measures and prepare technical description of the proposed intervention in line with the consultations held with each separate beneficiary family and limits of the budget assigned for village house reconstruction
- Prepare detailed specifications of the material to be procured in order to enable the beneficiaries to perform works and achieve adequate living conditions. The specifications should include building material, material and equipment for water, sewerage and electricity installations
- Prepare detailed Bill of Quantities for tendering

- Prepare a rough estimation of the budget needed for each case
- Propose tranches for distribution of material (in the case of extensive works) in order to enable better monitoring of utilisation.

3. Required Selection Criteria

a. Education

- Bachelor's Degree preferably in civil engineering is required
- Master's Degree in relevant discipline will be considered as an asset

b. Experience

- Minimum two years of relevant professional civil engineering experience at site is required
- Experience in assessment, preparation of specifications for building material and other documentation for tendering in the process of private house reconstruction is an asset
- Experience with international organisations is an asset

c. Licences

- Valid graduate civil engineer's licence for responsible contractor: 410 or 411 is required

d. Language requirements

- Fluency in Serbian is required
- Good knowledge of spoken and written English is desirable

d. Driving license

- Driving license with clean driving record and ability to travel independently is required

f. Functional Competencies

- Good practical knowledge and experience in construction process and supervision procedures
- Demonstrates commitment to UNOPS' mission, vision and values
- Displays cultural, gender, religion, race, and nationality sensitivity and adaptability
- Excellent organisational and inter-personal skills
- Accountability for management of time and respect of professional standards
- Demonstrates openness to change and ability to manage complexities
- Focuses on result and responds positively to feedback
- Willing to share knowledge and experience
- Planning and organising skills
- Effective communication

Submission of Applications

Qualified candidates may submit their application, including a Letter of Interest, Curriculum Vitae and updated United Nations Personal History Form (P.11) to UNOPS via UNOPS Jobs at following link:

<https://jobs.unops.org/Pages/ViewVacancy/VADetails.aspx?id=12316>

Kindly note that this is a local position open to nationals of Serbia and to individuals who have a valid residence/work permit.

Additional Considerations

- Please note that the closing date is midnight Copenhagen time (CET)
- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- For staff positions only, UNOPS reserves the right to appoint a candidate at a level below the advertised level of the post.

- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

For more information on UNOPS, please visit the UNOPS website at www.unops.org