

MEETING MINUTES**Mandatory site inspection and the clarification meeting held on 7 March 2017 within the tender for reconstruction of the heating system in the Primary School “Stefan Nemanja” in Novi Pazar
UNOPS-SFRS-2017-W-002****Participants:**

1. Edin Dugopoljac, “Stefan Nemanja” School Principal
2. Nevenka Gril Timotijevic, UNOPS Project Engineer
3. Milan Stanojevic, Interklima company representative
4. Perica Rakovac, Interklima company representative
5. Radoman Pesic, Alfaco Inzenjering company representative
6. Blazimir Ignjatovic, Alfaco Inzenjering company representative
7. Milan Andjelkovic, Ami-Monter company representative
8. Djuradj Cvokic, Energy Net company representative

The following questions were clarified:

1. There is the missing part of the advertised tender documentation: *SECTION II – INSTRUCTION TO BIDDERS*
 - *This part part is attached to the advertised documentation on web sites www.europeanprogres.org, www.sagradimodom.org, www.unops.org and www.ungm.org.*
2. When is expected start of the works?
 - *After the end of the heating season, beginning of May 2017.*
3. What is the estimated tender value?
 - *It is not UNOPS practice to share this information with the potential bidders.*
4. Are all permits and approvals for the beginning of the reconstruction works obtained?
 - *All the documentation, permits and approvals are the responsibility of the investor, City of Novi Pazar. The updated building permit is obtained for the complete technical documentation for the School reconstruction, including the Design for heating system reconstruction and the separate update is issued for the construction of the storage for pellet. The fire protection approval will be obtained, according to the Law on Planning and Construction, based on the Detailed Design (PZI) before the occupation permit is requested.*

Minutes prepared by:

Nevenka Gril Timotijevic, UNOPS Project Engineer