

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

### Vacancy Details

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<b>Vacancy code:</b>	VA/2016/B5109/10826
<b>Post Title:</b>	Consultant for Geographical Indications (Retainer position)
<b>Post Level:</b>	LICA Specialist-8
<b>Org Unit:</b>	ECR, RSPC, Serbia
<b>Duty Station (DS):</b>	Home-based with travel to South East and South West Serbia
<b>Duration:</b>	Up to 60 work days during period October 2016 – August 2017
<b>Closing Date:</b>	25 September 2016

### 1. Programme Background

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European PROGRES is a multi-donor Programme, financed by the European Union (EU), the Government of Switzerland and the Government of Serbia, designed to support sustainable development in the South East and South West Serbia. The Programme has been conceptualised jointly with the European Integration Office of the Government of the Republic of Serbia (SEIO), which has responsibility for monitoring implementation and providing assistance and facilitation. The United Nations Office for Project Services (UNOPS) has been granted with an initial budget of 17.46 million Euros and has the overall responsibility for the Programme implementation.

Through a multi-sector approach this Programme will contribute to sustainable development of underdeveloped areas and creation of more favourable environment for infrastructure and business growth by strengthening local governance, improving vertical coordination, planning and management capacities, improving business environment and development, as well as enhancing implementation of social inclusion and employment policies.

The Programme works towards achieving four main results, while good governance principles are interwoven as a cross cutting aspect of the entire intervention:

1. Strengthened local governance, planning and management capacities through introduction of new, or improvement/elimination of existing procedures and processes in line with the principles of good governance
2. Increased competitiveness of local economy through improved business environment and management/organizational capacities of small and medium enterprises/agricultural cooperatives
3. Improved access to employment, offering equal opportunities to both men and women, and social inclusion of the most vulnerable and marginalised groups through development and implementation of local policies resulting in reduced migration from South East and South West Serbia
4. Effects of Serbia's European accession communicated to general public.

The final beneficiaries, but also the key stakeholders and financial contributors of this Programme are 34 municipalities from the third and fourth group of development level, which have responsibility of taking ownership of activities implemented in their territory:

- Novi Pazar, Ivanjica, Nova Varoš, Priboj, Prijepolje, Raška, Sjenica and Tutin, in the South West Serbia
- Prokuplje, Blace, Žitorađa, Kuršumlija in the Toplica District
- Leskovac, Bojnik, Vlasotince, Lebane, Medveđa and Crna Trava in the Jablanica District
- Vranje, Bosilegrad, Bujanovac, Vladičin Han, Preševo, Surdulica and Trgovište in the Pčinja District
- Brus in the Rasinska District
- Aleksinac, Gadžin Han, Doljevac, Merošina and Svrlijig in the Niški District
- Babušnica, Bela Palanka in the Pirotski District

- Knjaževac in the Zaječarski District.

Other beneficiaries include municipality-founded institutions and public utility companies, civil society organisations (CSO) and media in the participating municipalities. It is the inhabitants of the South East and South West Serbia who will feel the biggest benefits of the Programme.

In 2015, as a result of the European PROGRES Call for Proposals for Provision of Support for Protection of Geographic Origin<sup>1</sup> one product was selected for support for the Protected Designation of Origin (PDO) and two for Protected Geographical Indication (PGI):

<b>Product</b>	<b>Type of protection</b>	<b>Applicant</b>
Sjenica Stelja (Sjenička stelja)	Protected Designation of Origin	The Association of Producers of Sjenica Lamb
Ivanjica Potato (Ivanjički krompir)	Protected Geographical Indication	Municipality of Ivanjica
Vlasina Honey (Vlasinski med)	Protected Geographical Indication	Municipality of Surdulica

## **2. Duties and Responsibilities**

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### **Purpose and Scope of Assignment**

Under the direct supervision of the Sector Manager for Competitiveness, the Consultant for Geographical Indications will provide technical support for development and submission of Elaborates for Protected Designation of Origin (PDO) and Protected Geographical Indication (PGI) in line with the requirements as stated in the Law on Indications of Geographical Origin and Rulebook on the content of the request for registration of geographical origin.

The Consultant for Geographical Indications will be responsible for:

- Collecting and assessing all available data on the traditional products seeking PDO and PGI certification from the Programme, the applicants, and other relevant stakeholders. The collected data will be incorporated in the inception report
- Developing and submitting an inception report outlining the work plan and method for development of the Elaborates for PDO and PGI protection with an outline of possible obstacles in activity implementation and mitigation plan which has to be approved by the European PROGRES Programme
- Carrying out activities agreed upon with the inception plan, including but not limited to organisation of meetings with producers and other relevant stakeholders
- Developing and submitting Elaborates for products for PDO and PGI protection as stipulated by the Law on Indications of Geographical Origin<sup>2</sup> and Rulebook on the Content of the Request for Registration of Geographical Origin.<sup>3</sup>
- Providing additional support to applicants to conduct the process for PDO and PGI protection of products prior to and after submission of the Elaborates, if needed and requested by the Supervisor
- Developing and submitting meeting reports within 48 hours, monthly reports and final narrative report to European PROGRES Programme.

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1 The Call is available at <http://www.europeanprogres.org/konten/en/306/Provision-of-Support-for-Protection-of-Geographic-Origin/>

2 The Law on Geographical Indications available on <http://www.zis.gov.rs/prava-is/oznake-geografskog-porekla>

3 The Rulebook available at: <http://www.zis.gov.rs/prava-is/oznake-geografskog-porekla>

### 3. Required Selection Criteria

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#### a. Education

- Bachelor degree preferably in agriculture, management, law, economics or any related field is required
- Master or PhD Degree in related discipline will be considered as an asset

#### b. Work Experience

- Minimum two years of relevant work experience in provision of services related to geographic indication and development of Elaborate on geographical indications and documents needed for PDO and/or PGI certification is required
- Experience in at least one of the following fields: potato, honey or meat production is an asset
- Experience with the UN or the EU, or other international organisation is an asset

#### c. Language Requirements

- Fluency in Serbian is required
- Basic knowledge of English is required

#### d. Driving license

- Driving license and ability to travel independently is an asset

#### d. Key Competencies

- Very good organisational and inter-personal skills
- Formulates written information clearly and persuasively
- Accountability for management of time, establishing clear performance goals, standards, and responsibilities
- Able to perform a variety of standard tasks related to results management, including screening and collecting of project documentation, projects data entering, preparation of revisions, provision of information
- Focusses on impact and result for the client and responds positively to feedback
- Builds strong relationships with clients and external actors
- Demonstrates commitment to UNOPS' mission, vision and values, including cultural, gender, religion, race, nationality and age sensitivity and adaptability

### Submission of Applications

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Qualified candidates may submit their application, including a Letter of Interest, Curriculum Vitae and updated United Nations Personal History Form (P.11) to UNOPS via UNOPS Global Personnel Recruitment System at following link:

<https://gprs.unops.org/Pages/ViewVacancy/VADetails.aspx?id=10826>

**Kindly note that this is a local position open to nationals of Serbia and to individuals who have a valid residence/work permit.**

### Additional Considerations

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- Please note that the closing date is midnight Copenhagen time (CET)
- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- For staff positions only, UNOPS reserves the right to appoint a candidate at a level below the

- advised level of the post.
- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

For more information on UNOPS, please visit the UNOPS website at [www.unops.org](http://www.unops.org)