

NOTICE OF CHANGE OF RFQ PARTICULARS

OPEN TENDER (RFQ)

BENEFICIARY COUNTRY: Serbia

REFERENCE NUMBER: UNOPS-EP-2016-S-065

DESCRIPTION: Provision of consultancy services for certification of 16 enterprises and agricultural cooperatives in Southeast and Southwest Serbia for food safety and international quality standards

UNCCS CODE:

DEADLINE DATE FOR SUBMISSION OF BIDS: 12 August 2016, 12:00 hours

POSTING DATE: 08 August 2016

The following part of “Section I: RFQ Particulars” is changed to read as follows:

Evaluation method and criteria	<p>Quotations shall be evaluated to determine the lowest price most technically acceptable offer. Evaluation shall be conducted as follows:</p> <p>1. Preliminary Examination. The following eligibility and formal criteria will be reviewed for compliance:</p> <ul style="list-style-type: none">• Bidder is eligible as defined in Instructions to Bidders, Article 3• Completeness of the Quotation. All Returnable Bidding Forms and other documentation requested have been provided and are complete• Bidder accepts UNOPS General Conditions of Contract• Registration, financial and legal documents:<ul style="list-style-type: none">○ Registration Document from Business Registers Agency;○ Positive net balance at the end of the year (as proven by Annual Balance Sheets of the company/organization and Profit and loss statements for years 2013, 2014, 2015○ Accredited by Accreditation body of Serbia and/or other international accreditation bodies for certification for standards listed in the ToR• Other relevant documents:<ul style="list-style-type: none">○ List of team members <p>2. Qualifications of the Bidder will be assessed as per below qualification criteria:</p> <ul style="list-style-type: none">• Registered for a minimum three years (before July 2013)• Accredited by Accreditation body of Serbia and/or other international accreditation bodies for certification for standards listed in the ToR• Positive net profit at the end of the year (as proven by Annual Balance Sheets
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	<p>of the company and profit and loss statements for years 2013, 2014 and 2015)</p> <ul style="list-style-type: none">• Substantial and provable¹ business experience with at least 30 beneficiaries certified for food – related standards in the past three years (from January 2013) out of which at least two of the each requested food-related standard (BRC, IFS, Global GAP and HACCP) for LOT 1• Substantial and provable² business experience with at least 40 beneficiaries certified for ISO standards in the past three years (from January 2013) out of which at least one ISO 9001: 2015 for LOT 2• Substantial human & technical capacities with at least three staff members (full time or on-call) with background and experience related to introduction of standards³ <p>3. Technical compliance of the offered goods/services. The following technical criteria will be reviewed for compliance compared to UNOPS requirements:</p> <ul style="list-style-type: none">• services offered in the quotation are compliant compared to the requirements in Section III: Schedule of Requirements – Terms of Reference <p>4. Financial evaluation. Quotations that are found to be technically acceptable shall be evaluated based on price and UNOPS will award the contract as per the lowest priced, most technically acceptable offer evaluation methodology.</p> <p>At any time during the evaluation process UNOPS may request clarification or further information in writing from Bidders. The Bidder's responses shall not contain any changes regarding the substance, including the technical and financial part of their quotation. UNOPS may use such information in interpreting and evaluating the relevant quotation.</p>
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Please be advised that UNOPS reserves the right to amend the tender documents at any time. Any amendments or clarifications will be posted under the concerned case on www.europeanprogres.org and www.sagradimodom.org and we kindly ask you to check the sites before submitting your proposal.

¹ Business experience is proven by the list of issued certificates, recommendation letters and/or service contracts

² Business experience is proven by the list of issued certificates, recommendation letters and/or service contracts

³ As proven by staff CVs and employment contracts with the applicant