

NOTICE FOR CHANGE

OPEN TENDER (RFP)

BENEFICIARY COUNTRY: Serbia

REFERENCE NUMBER: UNOPS-SC-2015-S-006

DESCRIPTION: Provision of services for the Implementation of the On-the-job Training within "EU Support to Roma Employment" Project

UNCCS CODE:

POSTING DATE: 25 November 2015

Summary of changes:

- Piloting on-the-job training in duration of one month (instead of maximum three)
- The subvention for the unemployed is raised to 80% of minimum wage (17,037 RSD) instead of 60% (12,778 RSD)
- The subvention for the companies as training provider is raised to 30.000 RSD instead of 20.000 RSD
- At least 50 beneficiaries but not more than 100 beneficiaries
- The end date for provision of services is 10 March 2016 (instead of May)
- Time extension for submission of proposal until 7 December 2015

Therefore, based on the above sum-up of changes, the following sections of RFP document, ToR and Guidelines for the Implementation of On-the-job Trainings are changed as follows:

TERMS OF REFERENCE

2. Introduction to the Intervention

The training should last one month. For its services, the enterprise is entitled to a training grant per individual, which is in the amount of RSD 30,000 for a course of one month (minimum 100 training hours). The beneficiary is entitled to compensation equal to 80 per cent of the minimum wage as in force in January 2015 (i.e. RSD 17,037 per month), while the project will cover insurance against accidents according to the Law on Contributions for Mandatory Social Insurance (which is 2% of financial subsidy). Available fund for the purpose of subventions to the beneficiaries and training providers is strictly defined in the amount of EUR 42,000.00.

6. Outputs

- Contract signed in between selected organization and at least 50 but not more than 100 unemployed Roma and at least six training providers and payments conducted in accordance with contract provisions
- At least 50 but not more than 100 unemployed Roma successfully completed trainings and awarded with certificates

7. Timeframe

The contract with the organization is expected to be signed in December 2015 and it will last till 10 March 2016 at the latest (depending on the methodology and the activities proposed; 15 days for preparation of the final report included).

Guidelines for the Implementation of On-the-job Trainings

2.4 Linking individual needs with available training programmes and labour market demands

During the participation in the training programme, NGO staff will be required to hold a number of consultations with the candidate, in order to determine progress, problems, level of satisfaction with services, etc. with the programme beneficiary. In this way NGO staff can timely discover potential issues because of which the beneficiary might give up on the training programme. During duration of the training of one month, at least one consultation should be held.

NGO staff will also carry out at least one monitoring visit to businesses/training providers during the training period. These visits are important for assessing the progress of individuals and for checking if the training provider is acting in accordance with their training obligations.

2.5 Description of on-the-job training

On-the-job training programme includes the implementation of training of one month, with a minimum of 100 hours over the period of one month.

For its services, the business with which the contract has been signed will have the right to financial compensation for training per participant, which is in the amount of 30,000 RSD for training of one month (a minimum of 100 hours of training monthly). An advance of 50% of the entire financial subsidy will be paid at the beginning of the training, whereas the last payment will be conditional on the assessment of skills at the final exam.

Unemployed Roma have the right to financial assistance for the duration of the training at the level of 80% of minimum earnings set as of January 2015, i.e. 17,037.00 RSD per month, which will also be the base for payment of insurance in case of work related injury and professional illness in the amount of 2%, in accordance with Art. 47 of the Law on Contributions for Mandatory Social Insurance. If there are expenses of mandatory medical examination for the participation in the training for a certain occupation, NGO will cover them by direct payment to relevant services from the project funds.



Section 1: Proposal data

Proposal due

Date: **7 December 2015**
Time: **12:00h, noon, CET (Serbian time zone UTC+01:00)**

Section 2 – RFP letter

UNOPS plans to procure services for On-the-job Training within “EU Support to Roma Employment” Project as defined in accordance with these documents. UNOPS now invites sealed proposals from qualified offerors for providing the requirements as defined in the UNOPS Terms of Reference attached hereto. Proposals must be received by UNOPS at the address specified **not later than 12:00h, noon, CET (Serbian time zone UTC+01:00) on 7 December 2015.**

Please be advised that UNOPS reserves the right to amend tender documents at any time. Any amendments or clarifications will be posted on www.europeanprogres.org and www.sagradimodom.org for the concerned case. We kindly ask you to check the sites before submitting your proposal.

A handwritten signature in blue ink, appearing to read "G. Tyndall", written over a horizontal line.

Graeme Tyndall
UNOPS RSOC Manager

