

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy code: VA/2015/B5109/8178
Post Title: Market Research Consultant for Bosnia and Herzegovina
Post Level: LICA Specialist-9
Org Unit: AEMO/RSOC/Serbia
Duty Station (DS): Home based
Duration: Up to 100 w/days from September 2015 throughout August 2016
Closing Date: 1 September 2015

1. Project(s) Background

The United Nations Office for Project Services (UNOPS) mission is to serve people in need by expanding the ability of the United Nations, governments and other partners to manage projects, infrastructure, and procurement in a sustainable and efficient manner. UNOPS provides its partners with advisory, implementation and transactional services and its focus is always on developing national capacity. It is the first organisation in the world that was awarded four most prestigious accreditations for the project management, and it incorporates global best practices such as PRINCE2®. For its approach to project management and consistent quality UNOPS received ISO 9001 certification in 2011.

In Serbia, UNOPS has been active since 2000, it established the Serbia Project Centre (RSPC) in 2013, which grew into the Operations Centre (RSOC) by the beginning of 2015. UNOPS Serbia has been a reliable partner of the Government of the Republic of Serbia in providing support for demanding socio-economic reforms, and facilitation of European integrations. All UNOPS Serbia projects promote human rights protection, good governance and gender equality.

Currently, RSOC is implementing nine projects, in the areas of: rehabilitation of the damage incurred during May 2014 floods in Serbia, sustainable municipal development, creating more favourable environment for employability, business and infrastructure growth, enhanced good governance, social inclusion including durable housing solutions for the most vulnerable population and their access to health, education and jobs, implementation of hospital information systems and improvement of public health.

The Western Balkan Investment Project is focussed on bolstering the United Nations Office for Project Services (UNOPS) position in Serbia, and establishment of a 'Hub' for the Western Balkan Countries. The initiative is based on creating new, and strengthening the existing partnerships through advisory and capacity building activities, as well as support to the regional governmental initiatives.

The initiative is in line with the UNOPS' mission, to serve people in need by expanding the ability of the United Nations, governments and other partners to manage projects, infrastructure and procurement in a sustainable and efficient manner.

It follows the UNOPS Strategic Plan 2014-2017, which foresees decentralisation of management of coordination of country operations to regional offices and sub-regional operational hubs for those countries where UNOPS has limited local presence, with a goal to ensure the most cost-efficient support to partners.

2. Duties and Responsibilities

Purpose and Scope of Assignment

Under the direct supervision of the UNOPS RSOC Business Development and Programme Advisor, the Market Research Consultant for Bosnia and Herzegovina shall undertake extensive visits throughout Bosnia and Herzegovina for the field research in following sectors:

1. Local Development with emphasis on capacity building of local governments
2. Social inclusion and durable social housing
3. Transport
4. Environment protection, renewable energy
5. Water supply, solid waste and waste water management
6. Disaster prevention and disaster risk management.

The field research shall cover:

- a) Developmental priorities of Bosnia and Herzegovina defined by the state, entities, and cantons
- b) Donor community priorities for support to Bosnia and Herzegovina
- c) Ongoing projects and projects in the pipeline within the EU IPA and bilateral support to Bosnia and Herzegovina
- d) Potential new financial sources for developmental issues in Bosnia and Herzegovina

3. Required Selection Criteria

a. Education

- Master degree in Economy, Development Studies or related field
- A relevant Bachelor degree in combination with additional two years of professional experience would be accepted in lieu of Master degree

b. Work Experience

- Four years of experience in market research and institutional and policy analysis is required
- Experience in local development, social inclusion and institutional capacity building would be considered as an asset

c. Language Skills

- Fluency in English Language
- Fluency in Bosnian Language

d. Competencies

- Profound knowledge of market and familiarity with government structures, practices and relationships in Bosnia and Herzegovina
- Independent with strong sense of responsibility for outputs which require consistency, accuracy and thoroughness
- Dealing with bilateral and multilateral funding sources
- Excellent communication skills
- Team player, flexible, well organised and an efficient time manager
- Experience in the use of computers and office software packages (MS Word, Excel, etc)

Submission of Applications

Qualified candidates may submit their application, including a Letter of Interest, Curriculum Vitae and updated United Nations Personal History Form (P.11) to UNOPS via UNOPS Global Personnel Recruitment System at following link:

<https://gprs.unops.org/pages/viewvacancy/VADetails.aspx?id=8178>

This is Home-based position which will include travel throughout Bosnia and Herzegovina and visits to Belgrade, Serbia. Also, this is a local position, it is therefore open to Nationals of Bosnia and Herzegovina and to individuals who have a valid residence/work permit.

Additional Considerations

- Please note that the closing date is midnight Copenhagen time (CET)
- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- For staff positions only, UNOPS reserves the right to appoint a candidate at a lower level than the advertised level of the post
- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

For more information on UNOPS, please visit the UNOPS website at www.unops.org