

Request for quotation (RFQ) for goods

Provision of restaurants equipment and
furniture for small and medium enterprises in
Obrenovac

RFQ No: UNOPS-SFRS-2015-G-033

**Request for quotation (RFQ)
for Provision of restaurants equipment and furniture for small and
medium enterprises in Obrenovac**

RFQ NO. UNOPS-SFRS-2015-G-033

Date: 1 June 2015

UNOPS is accepting quotations from suppliers for Provision of restaurants equipment and furniture for small and medium enterprises in Obrenovac.
All interested parties must complete and return the attached price sheet to the following e-mail address:
srpc.bids@unops.org
or in a sealed envelope to:
UNOPS, Sumatovacka 59, 11 000 Belgrade.

1 Requirements and price list (Annex A)

Quotations need to be submitted by using the Requirements and Price List contained in Annex A.

2 Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this request for quotation.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the UNOPS website.

3 Currency

All prices shall be quoted in RSD – Republic of Serbia Dinar

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of RFQ deadline as stated in the RFQ letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

4 Evaluation

UNOPS evaluates quotations based on lowest priced most technically acceptable quotation received.

5 Delivery (for goods)

All items shall be delivered and installed in 20 days from the date of order.

6 Mobilization and duration (for services) n/a

Service provision shall commence calendar days after contract signature. The successful supplier is expected to complete the services by (date).

7 Quotations due

All quotations must be received to the address stated below no later than:

Date: 10 June 2015
Time: 12:00h CET
Address: UNOPS RSOC, Šumatovačka 59, 11000 Beograd
Or to E-mail: srpc.bids@unops.org
Contact person: Hana Ajdarpasic

Quotations submitted shall be binding and valid for a period of ninety (90) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

UNOPS reserves the right to make multiple arrangements per LOTs. Bids per LOT are allowed. Partial bids within the LOT are not allowed. The supplier agrees to acknowledge the purchase order in the form provided upon award, under the terms and conditions stated therein, and for the agreed amount.

1 UNOPS General Conditions of Contract

Any order resulting from this RFQ exercise will be subject to the UNOPS General Conditions of Contract available for goods, small services and services at the following addresses:
<http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20General%20Conditions%20for%20Goods.pdf>
<http://www.unops.org/SiteCollectionDocuments/Procurement/GCCs%20For%20Professional%20Services.pdf>
<http://www.unops.org/SiteCollectionDocuments/Procurement/Conditions-of-services-below50K.pdf>

2 Clarifications

Suppliers with questions or requests for more information are encouraged to send them to the email address srpc.procurement@unops.org promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above will not be considered binding or official.

3 Quotation form (Annex B)

The attached Quotation Form needs to be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.

Approved by:

Date: 1 June 2015



Graeme Tyndall, UNOPS Serbia Operations Centre Manager

ANNEX A

Requirements and price list

The following documents form part of this RFQ and must be completed and returned with your offer:

1. Quotation comparative data form
2. Bid price&delivery form
3. Previous experience form

As part of the tender documentation the Bidders shall also provide:

1. Company registration documents (not older than six months from the deadline for submission of quotations),
2. Catalogue, brochure or similar document that will prove the required technical characteristics of the offered goods.

ANNEX B
RFQ – Quotation form

Quotation form must be completed signed and returned to UNOPS. The quotations must be made in accordance with the instructions contained in this request.

UNOPS General Conditions of Contract will apply to any resulting purchase order/contract. A link to the UNOPS General Conditions of Contract is included in the RFQ document.

The under signed, having read the terms and conditions of RFQ-UNOPS-SFRS-2015-G-033 set out in the attached document, here by offers to supply the goods specified in the RFQ at the price or prices quoted, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the document.

Signature: _____

Date: _____

Name and title: _____

Company: _____

Postal address: _____

Tel. no: _____

Fax no: _____

Email address: _____

Validity of offer: _____

Currency of offer: _____

Payment terms 30 days accepted:

Quotation to be addressed to: UNOPS RSOC,
Šumatovačka 59, 11000 Beograd
Tel.: 011/243-5703 or
E-mail: srpc.bids@unops.org


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1. Comparative data form

Bidders are required to complete the following with “Yes”, “No” or specific information requested for the items being supplied.

LOT1: EQUIPMENT FOR RESTAURANTS / Oprema za ugostiteljstvo

Item 1: Vertical freezer for restaurants / Vertikalni zamrzivač za ugostiteljske objekte

UNOPS minimum technical requirements	Bidders to fill-in
<div data-bbox="365 748 603 1196" data-label="Image">  </div> <p data-bbox="134 1267 762 1301">Equal or similar to drawing / Jednako ili slično crtežu</p> <hr/> <p data-bbox="134 1361 715 1547"> Dimensions: : 600-650x600-650x1800-2100 mm Capacity: 300- 400 litara Cooling mode: (-18 / -22 ° C) Power: 600-650 W Material Stainless steel Warranty: minimum 1 year </p> <hr/> <p data-bbox="134 1610 676 1796"> Dimenzije: 600-650x600-650x1800-2100 mm Kapacitet: 300- 400 litara Režim hlađenja: (-18/-22°C) Snaga: približno: 600-650 W Materijal izrade: prohrom Garancija: minimalno 1 godina </p>	

Item 2: Vertical refrigerator for restaurants / Vertikalni frižider za ugostiteljske objekte


Equal or similar to drawing / Jednako ili slično crtežu

Dimensions: 600-650x600-650x1800-2100 mm
 Capacity: 300- 400 litara
 Cooling mode: (0 / + 10 ° C)
 Power: 350-400 W
 Material Stainless steel
 Warranty: minimum 1 year

Dimenzije: 600-650x600-650x1800-2100 mm Kapacitet:
 300- 400 litara
 Režim hlađenja: (0/+10°C)
 Snaga: 350-400 W
 Materijal izrade prohrom
 Garancija: minimalno 1 godina

Item 3: Worktable / Radni sto


Equal or similar to drawing / Jednako ili slično crtežu

Open work table without bottom shelf
 Technical specifications:
 Dimensions: 1200 x 600-700 x 850mm
 Fold on back side 100mm
 Material Stainless steel
 Warranty: minimum 1 year

Radni sto

Otvoren radni sto bez donje police
 Tehničke karakteristike:
 Dimenzije: 1200 x 600-700 x 850mm
 Falc na leđima 100mm
 Materijal izrade prohrom
 Garancija: minimalno 1 godina

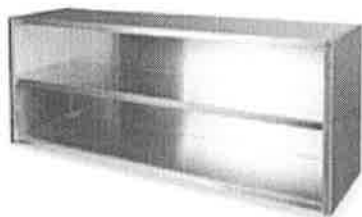
Item 4: Sink / Sudopera



Equal or similar to drawing / Jednako ili slično crtežu

Dimensions: 1200 x 600-700 x 850mm
 Basket dimensions: minimum 350x350mm
 Basket depth: 250 - 300mm
 Lower shelf
 Fold on back side
 Material Stainless steel
 Warranty: minimum 1 year

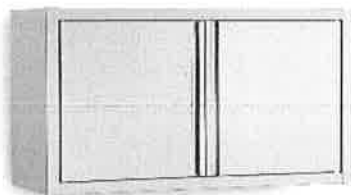
Dimenzije: 1200 x 600-700 x 850mm
 Dimenzije korita: minimalno 350x350 mm
 Dubina korita: 250 - 300mm
 Donja polica
 Falc na leđima 100mm
 Materijal izrade prohrom
 Garancija: minimalno 1 godina

Item 5: Kitchen open cabinet / Kuhinjski orman otvoren


Equal or similar to drawing / Jednako ili slično crtežu

Upper cabinets open
 Dimensions: 1200 x 300 x 600mm
 Lower and middle shelves
 Material Stainless steel
 Warranty: minimum 1 year

Gornji kuhinjski element otvoreni
 Dimenzije: 1200 x 300 x 600mm
 Donja i srednja polica
 Materijal izrade prohrom
 Garancija: minimalno 1 godina

Item 6: Kitchen cabinet closed / Kuhinjski orman zatvoren


Equal or similar to drawing / Jednako ili slično crtežu

Upper cabinets closed
 Dimensions: 1200 x 300 x 600mm
 Lower and middle shelves
 Sliding doors
 Material Stainless steel
 Warranty: minimum 1 year

Gornji kuhinjski element zatvoren
 Dimenzije: 1200 x 300 x 600mm
 Donja i srednja polica
 Klizna vrata
 Materijal izrade prohrom
 Garancija: minimalno 1 godina

LOT 2: KITCHEN APPLIANCES FOR RESTAURANTS / Kuhinjski aparati za restorane
Item 1: Meat Slicer / Salameznica


Equal or similar to drawing / Jednako ili slično crtežu

Power from 0.18 kW to 0.37 kW
 Technical specification
 Profiles blades from 220 to 300 mm
 Area blade minimum 205x205mm
 Dimensions minimum 650x495x440mm
 Warranty: minimum 1 year

Snaga uređaja od 0,18 kW do 0,37 kW
 Tehničke karakteristike
 Profili sečiva: od 220 do 300 mm
 Površina oštrice minimalno 205x205mm
 Dimenzije minimum 650x495x440mm
 Garancija: minimalno 1 godina

Item 2: Mill for meat grinding / Mlin za mlevenje mesa


Equal or similar to drawing / Jednako ili slično crtežu

Dimensions minimum. 330x300x360 mm
 Power approx 0,37 kW
 Capacity approx 50 Kg / h
 Warranty: minimum 1 year

<p>Dimenzije minimum 330x300 x360h mm Snaga uređaja približno 0,37 kW Kapacitet približno 50 Kg/h Garancija: minimalno 1 godina</p>	
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Item 3: Glass washer machine / Mašina za pranje čaša

<p>Dimensions: minimum 430x485x630 mm Electric power 220V / 50Hz Power of 2.71 to 4.8 kW Dimension buckets: minimum 350x50 mm Capacity 400-800 cups / hour Built-in detergent dispensers Built-in dispensers for rinsing agent Drain pump Warranty: minimum 1 year</p> <hr/> <p>Dimenzije: minimalno 430x485x630 mm Vrsta napajanja električno 220V / 50Hz Snaga uređaja od 2,71 do 4.8 kW Dimenzija korpe: minimalno 350x 50 mm Kapacitet 400-800 čaša/sat Ugrađeni dozatori sa sredstvo pranja Ugrađeni dozatori za sredstvo ispiranja Pumpa za izbacivanje vode Garancija: minimalno 1 godina</p>	
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LOT 3: FURNITURE FOR RESTAURANTS / Namestaj za restorane
Item 1: Garden desk / Baštenski sto


Equal or similar to drawing / Jednako ili slično crtežu

Tehnoratan table
 Dimensions: Fi90cm
 Knitwear PVC materials intended for outdoor use
 Colour knitwear brown
 Aluminum construction
 Warranty: minimum 1 year

Tehnoratan
 Dimenzije: Fi90cm
 Pletenina od PVC materijala predviđena za spoljašnju upotrebu
 Boja pletenine braon
 Aluminijska konstrukcija
 Garancija: minimalno 1 godina

Item 2: Garden desk / Baštenski sto


Equal or similar to drawing / Jednako ili slično crtežu

Garden chair

Tehnoratan chair
 Dimensions: minimalno 85x47x57x57cm
 Colour knitwear brown
 Aluminum construction
 Knitwear PVC materials intended for outdoor use
 Warranty: minimum 1 year

Baštenska stolica Tehnoratan Dimenzije: minimalno 85x47x57x57cm Boja pletenine braon Konstrukcija aluminijska Pletenina od PVC materijala predviđena za spoljašnju upotrebu Garancija: minimalno 1 godina	
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Bids per LOT are allowed. UNOPS reserves the right to make multiple contracts per LOTs for this purchase.

UNOPS reserved the rights to increase or decrease the quantity of items.

The products offered are in accordance with the specifications and requirements

Yes
 No

Any deviation must be listed below:

Date

Authorized Signature



2. Price & delivery form

Quotation				
Bidder's total price (Price & currency to be entered by bidder) VAT excluded:				
TOTAL FIRM DAP PRICE - DAP: Small and medium enterprises in Obrenovac (according the detailed address list which will be provided)				
Requested offer validity period from the date of offer submission: 90 Days				
BIDDER'S UNIT PRICES (price to be entered by bidder):				
ITEM	DESCRIPTION	QTY	CURRENCY: RSD	
			UNIT PRICE DAP	TOTAL PRICE DAP
LOT 1: MACHINES AND TOOLS				
1.	Vertical freezer for restaurants	1		
2.	Vertical refrigerator for restaurants	1		
3.	Worktable	3		
4.	Sink	1		
5.	Kitchen open cabinet	2		
6.	Kitchen closed cabinet	2		
			LOT 1 SUBTOTAL:	
LOT 2: WOODWORKING MACHINE AND TOOLS				
1.	Meat Slicer	2		
2.	Mill for meat grinding	1		
3.	Glass washer machine	1		
			LOT 2 SUBTOTAL:	
LOT 3: MATERIAL FOR WALL PAINTING				
1.	Garden desk	3		
2.	Garden chair	12		
			LOT 3 SUBTOTAL:	
			GRAND TOTAL:	

Bidder's delivery data	
DELIVERY AND INSTALLATION TIME: 20 DAYS FROM THE DATE OF ORDER	

Date

Authorized Signature



3: Previous experience form

Previous Experience				
Description of services/goods /works	Country	Total amount of contract	Contract Identification and Title and Contact details of Client: (Name, Address, telephone, email, fax)	Year project was undertaken

 Date

 Authorized Signature



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