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UNOPS

Request for quotation (RFQ) for goods

**Purchase of refrigerated showcases and shelves
for small enterprises in Obrenovac**

RFQ No: UNOPS-SFRS-2015-G-031

**Request for quotation (RFQ)
for Purchase of refrigerated showcases and shelves for small
enterprises in Obrenovac**

RFQ No. UNOPS-SFRS-2015-G-031

Date: 28 May 2015

UNOPS is accepting quotations from suppliers for purchase of refrigerated showcases and shelves for small enterprises in Obrenovac.
All interested parties must complete and return the attached price sheet to the following e-mail address: srpc.bids@unops.org
or in a sealed envelope to:
UNOPS, Sumatovacka 59, 11 000 Belgrade.

1 Requirements and price list (Annex A)

Quotations need to be submitted by using the Requirements and Price List contained in Annex A.

2 Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this request for quotation.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the UNOPS website.

3 Currency

All prices shall be quoted in RSD – Republic of Serbia Dinar

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of RFQ deadline as stated in the RFQ letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

4 Evaluation

UNOPS evaluates quotations based on lowest priced most technically acceptable quotation received.

5 Delivery (for goods)

All items shall be delivered and installed in 30 days from the date of order.

6 Mobilization and duration (for services) n/a

Service provision shall commence calendar days after contract signature. The successful supplier is expected to complete the services by (date).

7 Quotations due

All quotations must be received to the address stated below no later than:

Date: 08 June 2015
Time: 12:00h CET
Address: UNOPS RSOC, Šumatovačka 59, 11000 Beograd
Or to E-mail: srpc.bids@unops.org
Contact person: Suzana Tanaskovic

Quotations submitted shall be binding and valid for a period of ninety (90) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

Bids per Lot are allowed. UNOPS reserves the right to make multiple arrangements per Lots. The supplier agrees to acknowledge the purchase order in the form provided upon award, under the terms and conditions stated therein, and for the agreed amount.

8 UNOPS General Conditions of Contract

Any order resulting from this RFQ exercise will be subject to the UNOPS General Conditions of Contract available for goods, small services and services at the following addresses: <http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20General%20Conditions%20for%20Goods.pdf>
<http://www.unops.org/SiteCollectionDocuments/Procurement/GCCs%20For%20Professional%20Services.pdf>
<http://www.unops.org/SiteCollectionDocuments/Procurement/Conditions-of-services-below50K.pdf>

9 Clarifications

Suppliers with questions or requests for more information are encouraged to send them to the email address srpc.procurement@unops.org promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above will not be considered binding or official.

10 Quotation form (Annex B)

The attached Quotation Form needs to be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.

Approved by:

Date: 28 May 2015



Svetlana Mijuk, UNOPS SFRS Project Manager

ANNEX A

Requirements and price list

The following documents form part of this RFQ and must be completed and returned with your offer:

1. Quotation comparative data form
2. Bid price&delivery form
3. Previous experience form

As part of the tender documentation the Bidders shall also provide:

1. Company registration documents (not older than six months from the deadline for submission of quotations),
2. Catalogue, brochure or similar document that will prove the required technical characteristics of the offered goods.

ANNEX B

RFQ – Quotation form

Quotation form must be completed signed and returned to UNOPS. The quotations must be made in accordance with the instructions contained in this request.

UNOPS General Conditions of Contract will apply to any resulting purchase order/contract. A link to the UNOPS General Conditions of Contract is included in the RFQ document.

The under signed, having read the terms and conditions of RFQ-UNOPS-SFRS-2015-G-031 set out in the attached document, here by offers to supply the goods specified in the RFQ at the price or prices quoted, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the document.

Signature: _____

Date: _____

Name and title: _____

Company: _____

Postal address: _____

Tel. no: _____

Fax no: _____

Email address: _____

Validity of offer: _____

Currency of offer: _____

Payment terms 30 days accepted:

Quotation to be addressed to: UNOPS RSOC,
Šumatovačka 59, 11000 Beograd
Tel.: 011/243-5703 or
E-mail: srpc.bids@unops.org

1. Comparative data form

Bidders are required to complete the following with "Yes", "No" or specific information requested for the items being supplied.

LOT 1 REFRIGERATED SHOWCASES/ RASHLADNE VITRINE I ORMANI

Item 1: **Horizontal refrigerated showcase for meat products 1 / Horizontala rashladna vitrina za suhomesnate proizvode 1**

Quantity: 2 pieces / Količina: 2 komada

UNOPS minimum technical requirements	Bidders to fill-in
<p>Dimensions: height min. 1250mm, width min. 1100 mm, length 1200 mm The operating mode /operating temperature of minimum +2/+6 -+ 8C Cooling method: quiet or active cooling The cool bunker beneath the entire exhibition trays Made of powder-coated sheet steel and stainless steel Warranty: minimum 1 year</p> <hr/> <p>Dimenzije: visina minimalno 1250 mm, širina minimalno 1100 mm, dužina 1200mm Režim rada /radna temperatura +2/+6 -+8 C Način hlađenja: mirno ili aktivno hlađenje Hladan bunker ispod cele izložbene tacne Izrađena od plastificiranog lima i prohroma Garancija: minimalno 1 godina</p>	

Item 2: **Horizontal refrigerated showcase for meat products 2 / Horizontala rashladna vitrina za suhomesnate proizvode 2**

Quantity: 1 piece / Količina: 1 komad

<p>Dimensions: height minimum 1250mm, width minimum 1100 mm, length 1600 mm, The operating mode / operating temperature of +2/+6- +8 C, Cooling method: quiet or active cooling, The cool bunker beneath the entire exhibition trays Made of powder-coated sheet steel and stainless steel Warranty: minimum 1 year</p> <hr/> <p>Dimenzije: visina minimalno 1250 mm, širina minimalno 1100 mm, dužina 1600mm Režim rada /radna temperatura -+2/+6- +8C Način hlađenja: mirno ili aktivno hlađenje Hladan bunker ispod cele izložbene tacne Izrađena od plastificiranog lima i prohroma Garancija: minimalno 1 godina</p>	
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Item 3: Refrigerated vertical showcase 1 / Rashladni vertikalni orman 1

Quantity: 2 pieces / Količina: 2 komada

Dimensions: minimum 600x640-700x min.1980mm-
max.2100 (LxWxH)

Front door glass

Close door return mechanism

Shelves / grilles at least 3 pieces

Interior lighting

Temperature range + 2C / + 12C

Warranty: minimum 1 year

Dimenzije: minimalno 600x640-700x min.1980-max.2100
mm (DxŠxV)

Prednja vrata staklena

Povratni mehanizam zatvaranja vrata

Pregradne police najmanje 3 kom

Unutrašnja rasveta

Temperaturno područje : +2C / +12C

Garancija: minimalno 1 godina

Item 4: Refrigerated vertical showcase 2 / Rashladni vertikalni orman 2

Quantity: 3 pieces / Količina: 3 komada

Dimensions: minimum 1500x640-min.700 x max. 2000mm
(LxWxH)

Front glass door

Sliding close of door

Screens Shelves at least 3 pieces

Interior lighting

Temperature range + 2C / + 12C

Warranty: minimum 1 year

Dimenzije: minimalno 1500x640-700x min.2000 max.2100
mm (DxŠxV)

Prednja vrata staklena

Klizno zatvaranje

Pregradne police najmanje 3 kom

Unutrašnja rasveta

Temperaturno područje : +2C / +12C

Garancija: minimalno 1 godina

LOT 2: STORE SHELVES / POLICE ZA TRGOVINSKE RADNJE
Item 1: Metal wall shelf / Metalna zidna polica

Quantity: 25 pieces / Količina: 25 komad

Dimension:
 950-1000mm x 500-550 x 1950-2100 mm
 Basic level: 450- 500mm
 4 additional shelves, height adjustable
 Capacity approximately 50kg
 Playpen prices
 Color: combination of white and red colors as per suppliers choice
 Warranty: minimum 1 year
 Equal or similar to drawing:



Dimenzije:
 950-1000mm x 500-550 x 1950-2100 mm
 Osnovni nivo 450- 500mm
 4 dodatne police podesive po visini
 Nosivost približno 50kg
 Ogradice za cene
 Boja: kombinacija bele i crvene boje po izboru dobavljača
 Garancija: minimalno 1 godina
 Jednako ili slično crtežu

Item 2: Checkout counter / Kasa pult

Quantity: 3 pieces / Količina: 3 komada

Metal checkout counter
 Dimension Length x Depth x Height
 1500 x 1100 x 900mm
 Place for cash register and bar code readers
 Color – combination of red and grey
 Warranty: minimum 1 year
 Equal or similar to drawing:



Metalni kasa pult
 Dimenzije dužina x dubina x visina
 1500 x 1100 x 900mm
 Mesto za kasu i ugradnju bar kod čitača
 Boja: kombinacija crvena i siva
 Garancija: minimalno 1 godina
 Jednako ili slično crtežu

Item 3: Shelf / Raft for bread / Polica / Raf za hleb
 Quantity: 2 pieces / Količina: 2 komada

Wood Shelf for bread
 Dimension:
 Height x width minimum
 210mm x 100mm
 Depth of lower base min. 45 cm
 Depth of other shelves from 35 to 40cm
 Equal or similar to drawing:

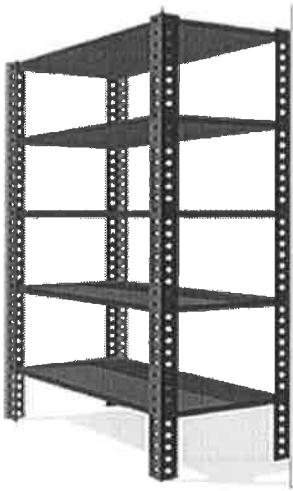


Polica za hleb drvena
 Dimenzije
 Visina x širina od
 2000-2100mm x 900-100mm
 Dubina donje baze minimalno 40cm,
 Dubina ostalih polica od 35 do 40cm
 Jednako ili slično crtežu

Item 4: Shelves for warehouses / Police za magacine

Quantity: 19 pieces / Količina: 19 komada

Metal mounting shelves
 Dimension HxWxD
 2000mm x 750-820mm x 320mm
 Number of levels 5
 L profile of pillar 30x30 mm
 Shelves plastic coated in color per suppliers choice



Metalne montažne police
 Dimenzije: visina x širina x dubina
 2000-2100mm x 750-850mm x 320-350mm
 Broj nivoa 5
 L profil stuba 30 x 30 mm
 Police plastificirane u boji po izboru dobavljača

Bids per LOT are allowed. UNOPS reserves the right to make multiple contracts per LOTs for this purchase.

UNOPS reserved the rights to increase or decrease quantity of items.

The products offered are in accordance with the specifications and requirements

Yes

No

Any deviation must be listed below:

Date

Authorized Signature

2. Price & delivery form

Quotation				
Bidder's total price (Price & currency to be entered by bidder) VAT excluded:				
TOTAL FIRM DAP PRICE - DAP: Small and medium enterprises in Obrenovac (according the detailed address list which will be provided)				
Requested offer validity period from the date of offer submission: 90 Days				
BIDDER'S UNIT PRICES (price & currency to be entered by bidder):				
ITEM	DESCRIPTION	QTY	CURRENCY:	
			UNIT PRICE DAP	TOTAL PRICE DAP
LOT 1 - REFRIGERATED SHOWCASES				
1.	Horizontal refrigerated showcase for meat products 1	2		
2.	Horizontal refrigerated showcase for meat products 2	1		
3.	Refrigerated vertical showcase 1	2		
4.	Refrigerated vertical showcase 2	3		
			LOT 1 SUBTOTAL:	
LOT 2 – STORE SHELVES				
1.	Metal wall shelf	25		
2.	Checkout counter	3		
3.	Shelf / Raft for bread	2		
4.	Shelves for warehouses	19		
			LOT 2 SUBTOTAL:	
				GRAND TOTAL:

Bidder's delivery data	
DELIVERY AND INSTALLATION TIME: 30 DAYS FROM THE DATE OF ORDER	

 Date

 Authorized Signature



3: Previous experience form

Previous Experience				
Description of services/goods /works	Country	Total amount of contract	Contract Identification and Title and Contact details of Client: (Name, Address, telephone, email, fax)	Year project was undertaken

Date_____
Authorized Signature



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