



QUESTIONS AND ANSWERS

Questions and answers apply to request for clarifications in regard to procedure for Open call for proposals for Introduction and Development of Geographic Information System - CFP-004-2015.

- 1. Q: Is the partnership with Local self-governments (LSGs) that are not covered by Programme eligible for this Call?**

A: No. The cooperation with other LSGs outside Programme area of responsibility is only possible through study visit for exchanging experience during the project implementation.
- 2. Q: Can ortophoto obtained for development of urban plans be used for purposes of introducing GIS?**

A: No. For the purpose of GIS development the tax must be paid to Republic Geodetic Authority in accordance with established price list.
- 3. Q: Is it possible to purchase a software solution which has certain GIS capabilities applicable only for specific services?**

A: Since the objective is to establish city/municipal GIS, it is required to define comprehensive GIS software solution which will be suitable for all institutions - members of GIS, and in addition, to develop specific software solution for individual institutions if needed.
- 4. Q: Is the ratio between financial contribution of the leading applicant and the partner determined?**

A: No. Partner Local self-governments are obliged to provide overall minimum 10% co-funding in percentage ratio agreed between them.
- 5. Q: What is the proof that funds for project co-financing are provided?**

A: The statement of the Mayor/President of City/Municipality.
- 6. Q: Is the certificate of EU origin required for the purchase of equipment within the project**

A: No.
- 7. Q: Is there a financial limit for engagement of human resources?**

A: No. It is indirectly conditioned by the defined project activities that are required in the implementation, which requires allocation of funds for various purposes. If it is necessary to finance staff that manages the project, it is allowed only in special cases when the local self-government does not have the capacity for it, but in this case it will affect the evaluation of the project in the part relating to the assessment of capacity to implement the project.
- 8. Q: Is it possible to allocate funds in the budget for the purchase of data and whether it is possible to hire a firm for provision of services for data collection?**

A: Yes. It is possible to finance the procurement of data from the Republic Geodetic Authority, as well as services related to the provision of data (surveying, mapping thematic areas, etc.).



Programme Funded by EU



Implementing Partner

EUROPEAN
PROGRES

9. Q: Can Republic Geodetic Authority provide digital cadastral plan with no charge, since it is financed by World Bank?

A: Republic Geodetic Authority is obliged to provide digital cadastral plan free of charge for the purpose of development of urban plans, but for GIS development these services are charged in accordance to the established price list.

10. Q: Is it needed in case of partnership between the two local self-governments to establish two working groups for GIS development?

A: Yes. Working groups in each local self-governance are needed for the definition of the priorities and concept of GIS development.

11. Q: Is the percentage ratio of financial contribution of the leading applicant and partner determined?

A: No.

12. Q: In accordance with which procedure the public procurement is required to be carried out and who is in charge for carrying out of the procedure?

A: Public procurement procedure has to be carried out in accordance with the Republic of Serbia Law on Public Procurement; and the leading applicant is in charge for carrying out of procurement procedure.

13. Q: Does Local self-government financial contribution for the project must be provided during this or the next year?

A: By considering that the project approval and signing a contract will be done by the end of the year, funds should be budgeted for the coming year.

14. Q: Whether the budget is expressed in Euros or Dinars?

A: In Euros.

15. Q: Is it needed to charge Value Added Tax (VAT)?

A: European PROGRES is exempt from paying VAT, according to international regulatory documents, so that the budget lines to be financed from these funds are exempt from VAT. Budget lines financed from funds paid by the grant beneficiary or a partner cannot be exempt from VAT, by means when paying these obligations VAT will be paid.

Belgrade, 26 June 2015

Approved by

Graeme Tyndall

UNOPS EUROPEAN PROGRES Programme Manager