

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy code: 2014/UNOPS/AEMO-RSPC/VA/00090845/001
Post Title: Project Engineer – 2 positions
Post Level: L-ICA 6
Org Unit: AEMO/RSPC/ Serbia Floods Rehabilitation Support
Duty Station: Belgrade, Serbia
Duration: One year contract duration
Start Date: Immediate
Closing Date: 7 July 2014, COB

1. Project(s) Background

“Serbia Floods Rehabilitation Support” project has been prepared in cooperation with the Government of the Republic of Serbia, and close coordination with its European Integration Office (SEIO), the Delegation of the European Union to the Republic of Serbia (DEU), as well as other resident United Nations agencies in Serbia, as a response to devastating floods that hit Serbia in May 2014.

The **objective** of the project is to support the citizens of Obrenovac and Krupanj to restore their living conditions through repair of private dwellings, and throughout the whole flood-affected region to establish normal functioning of kindergartens, schools, medical centres and other public institutions of primary importance, as well as to enhance the capacities of the Government of Serbia's Office for Flood Affected Areas Assistance and Recovery in management and monitoring of sanitation efforts.

The project will deliver six results:

- **Result 1:** Housing solutions provided for up to 370 families in Obrenovac and Krupanj through reparation or reconstruction of damaged private houses, or provision of prefabricated houses, and reparation of facilities for small businesses, respecting human rights standards and non-discrimination principle of good governance
- **Result 2:** Working conditions restored to normal functioning in 30 kindergartens, schools, medical centres and other public buildings in the municipalities affected by the floods
- **Result 3:** Normalised transport of goods and people between Krupanj and Loznica through Korenita and Krst
- **Result 4:** Enhanced capacities of the Government of Serbia Office for Flood Affected Areas Assistance and Recovery (FAAARO) to manage and monitor recovery process in the flood affected municipalities
- **Result 5:** Reduced risk of spreading infective diseases through reduction of mosquitoes population in the areas affected by the floods
- **Result 6:** The project results communicated to the general public

The **final beneficiaries** of this project are:

- Up to 370 families from Obrenovac and Krupanj who were affected by the floods and currently live in unsatisfactory conditions or in the collective centres
- Thirty public institutions of primary importance (kindergartens, schools, medical centres) that are out of function due to the damage caused by the floods, which besides reparation and reconstruction need equipment for normal functioning

- The recently established Government of Serbia's Office for the Flood Affected Areas Assistance and Recovery, responsible for the overall monitoring of the flood response.

The project will closely cooperate with the **key stakeholders** in order to achieve the planned results: the Government of Serbia Commission for Damage Assessment, the FAAAR Office, the SEIO, the line ministries (the Ministry of Construction, Transport and Infrastructure, the Ministry of State Administration and Local Self Government, the Ministry of Education, Science and Technology Development, the Ministry of Health); organisations implementing the same scope of activities in different municipalities affected by the floods: ASB, DRC, HELP and Housing Centre; local self-governments, the Serbian Chamber of Engineers and other UN agencies dealing with specific parts of intervention.

Duties and Responsibilities

2. Purpose and Scope of Assignment

Under the direct supervision of the Project Manager, the Project Engineer will undertake the following tasks/duties:

- Provide technical support for all engineering issues
- Lead in the housing needs assessment of families affected by the floods in Obrenovac and Krupanj
- Propose solutions for resolving housing needs for beneficiaries (provision of construction material, prefabricated housing or reparation works)
- Supervise the delivery of the construction material to the families in Obrenovac and Krupanj and provide technical support for reparation of their houses
- Supervise the provision of and instalment of prefabricated houses for families in Obrenovac and Krupanj
- Support the improvement of the living conditions in temporary shelters in Obrenovac, including assessment and supervision of the reparation works
- Lead in the detailed needs assessment of kindergartens, schools and medical centres in the affected municipalities and support in their reparation or reconstruction
- Ensure that appropriate aspects of good governance are integrated into the reconstruction projects
- Formulate and /or check and revise all technical sub-project documents/designs
- Assist in planning, monitoring and evaluation of sub-projects in close cooperation with the municipal bodies, including technical monitoring to ensure compliance with the technical documentation and timely completion
- Manage contractors and contract execution
- Coordinate work of retainer engineers
- Hold regular reporting meetings with the Government of Serbia Commission for Damage Assessment, Serbian Chamber of Engineers, mayors, technical supervisors and other stakeholders

Perform other duties as may be reasonably required and in line with the incumbent's scope of services above.

At the request of RSPC Manager and as may be reasonably required, provide support to RSPC activities in line with the scope of services above in order to further the common objectives of RSPC and its project Donors.

Required Selection Criteria

a. Education

- Master degree in civil or architectural engineering (Graduate civil engineer or architect)
- Valid graduate engineer's licences for responsible designer: 310, 311, 312, 315, 316, 317 or 318 for civil engineers and 300, 301, 302 for architects
- Valid graduate engineer's licences for responsible contractor: 410, 411, 412, 413, 414, 415 or 418 for civil engineers and 400 or 401 for architects

b. **Work Experience**

- Minimum seven years of relevant professional civil or architectural engineering experience at site, out of which at least five years as a licensed civil engineer/ architect
- Experience in assessment, preparation of specifications for building material and other documentation for tendering in the process of private house reconstruction
- Work experience preferably with the EU or the UN, or another international organization

5. **Key Competencies**

- Serbian as native language, fluency in English
- Demonstrates commitment to UNOPS' mission, vision and values, including cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Excellent organizational and inter-personal skills
- Formulates written and oral information clearly and persuasively
- Accountability for management of time, establishing clear performance goals, standards, and responsibilities
- Able to perform a variety of standard tasks related to results management, including screening and collecting of project documentation, projects data entering, preparation of revisions, filing, provision of information
- Ability to provide input to business processes re-engineering, implementation of new system, including new IT based systems
- Demonstrates openness to change and ability to manage complexities
- Initiates and sustains relationships with key constituents
- Seeks and applies knowledge, information, and best practices from within and outside UNOPS
- Focuses on impact and result for the client and responds positively to feedback
- Consistently approaches work with energy and a positive, constructive attitude; remains calm, in control and good humoured even under pressure
- Willing to share knowledge and experience, while actively working towards continuing personal learning; coaching that strengthens internal staff and/or municipal employees and municipalities
- Builds strong relationships with clients and external actors
- Strong IT skills

Submission of Applications

Additional Considerations

Qualified candidates may submit their application, including a letter of interest, complete Curriculum Vitae and an updated United Nations Personal History Form (P.11) and copy of licences in possession to UNOPS via e-mail to: srpc.vacancies@unops.org Kindly indicate the vacancy number and the post title in the subject line.

Please note that this is a local post and is open to all nationals of the country of the duty station and to individuals who have a valid work permit.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- UNOPS reserves the right to appoint a candidate at a level below the advertised level of the post.

For more information on UNOPS, please visit the UNOPS website at www.unops.org