

Request for quotation (RFQ) for purchase of motocultivators and handyman machines

RFQ No: UNOPS-LBHT-2014-G-008

**Request for quotation (RFQ)
for purchase of motocultivators and handyman machines
RFQ UNOPS-LBHT-2014-G-008**

Date: 10 July 2014

UNOPS is accepting quotations from suppliers for purchasing of motocultivators and handyman machines. All interested parties must complete and return the attached price sheet to the following email address: srpc.bids@unops.org.

1 Requirements and price list (Annex A)

Quotations need to be submitted by using the Requirements and Price List contained in Annex A.

2 Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this request for quotation.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the UNOPS website.

3 Currency

All prices shall be quoted in RSD – Republic of Serbia Dinar

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of RFQ deadline as stated in the RFQ letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

4 Evaluation

UNOPS evaluates quotations based on lowest priced most technically acceptable quotation received. Partial quotations are allowed and UNOPS reserves the right to make one or multiple contractual arrangements

5 Delivery

All items shall be delivered ASAP.

6 Quotations due

All quotations must be received at the email address stated below no later than:

Date: 21 July 2014
Time: 12:00 CET
E-mail: srpc.bids@unops.org
Contact person: Bozidar Radivojevic

Quotations submitted shall be binding and valid for a period of ninety (90) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

The supplier agrees to acknowledge the purchase order in the form provided upon award, under the terms and conditions stated therein, and for the agreed amount.

7 UNOPS General Conditions of Contract

Any order resulting from this RFQ exercise will be subject to the UNOPS General Conditions of Contract available for goods, small services and services at the following addresses: <http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20General%20Conditions%20for%20Goods.pdf>

8 Clarifications

Suppliers with questions or requests for more information are encouraged to send them to the email address spc.procurement@unops.org promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above will not be considered binding or official.

9 Quotation form (Annex B)

The attached Quotation Form needs to be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.

Approved by:
Date: 10 July 2014



Graeme Tyndall, RSPC Manager



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**ANNEX A
Requirements**

The following documents form part of this RFQ and must be completed and returned with your offer:

1. Quotation comparative data form
2. Bid price&delivery form
3. Previous experience form

Please also provide:

4. Company registration documents
5. Catalogue, brochure or similar document that will prove the required technical characteristics of the offered equipment – if available

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**ANNEX B
RFQ – Quotation form**

Quotation form must be completed signed and returned to UNOPS. The quotations must be made in accordance with the instructions contained in this request.

UNOPS General Conditions of Contract will apply to any resulting purchase order. A link to the UNOPS General Conditions of Contract is included in the RFQ document.

The under signed, having read the terms and conditions of RFQ-UNOPS-LBHT-2014-G-008 set out in the attached document, here by offers to supply the goods specified in the RFQ at the price or prices quoted, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the document.

Signature: _____

Date: _____

Name and title: _____

Company: _____

Postal address: _____

Tel. no: _____

Fax no: _____

Email address: _____

Validity of offer: _____

Currency of offer: _____

Payment terms 30 days accepted:

Quotation to be addressed to: UNOPS

Sumatovacka 59, 11000 Beograd

Tel.: 011/243-5703 ; E-mail: srpc.bids@unops.org

1. Comparative data form

Bidders are required to complete the following with “Yes”, “No” or specific information requested for the items being supplied.

Our minimum requirements:		Your offer: (Please fill in technical specification offered)
Item 1: Motocultivator with diesel engine (Equal or similar to Mondial Greeny with motor Lombardini)	QTY: 7 pcs	Offered model:
Engine power: 8 hp Starter: Rope starter Gears: 3 forward gears and 1 reverse with differential Wheels and tires: 5.00x10" Handlebar: adjustable in height Warranty: two years		
Item 2: Motocultivator trailer with mechanical connector (Compatible with above specified motocultivator)	QTY: 7 pcs	Offered model:
Box dimensions: 1100 x 1400 mm Wheels and tires: 5.00x10" Transport capacity: 500 kg Warranty: two years		
Item 3: Chainsaw (Equal or similar to Husqvarna 236)	QTY: 6 pcs	Offered model:
Cylinder displacement: 38.2 cm ³ Power output: 1.4 kw Bar length: 33cm Maximum power speed : 9000 rpm Oil tank volume: 0.2 lit Weight (excl. cutting equipment) :4.7 kg Warranty: two years		
Item 4: Grinder for metal processing (small) (Equal or similar to Hitachi G12SR3)	QTY: 1 pcs	Offered model:
Power input: 730 W Wheel Dia: Ø 115 mm No-Load Speed: 10,000 rpm Warranty: two years		
Item 5: Grinder for metal processing (big) (Equal or similar to Hitachi G23SW)	QTY: 1 pcs	Offered model:
Power input: 2200 W Wheel Dia: Ø 230 mm No-Load Speed: 6,600/min Warranty: two years		

Item 6: Machine for drilling holes in the ground (Earth Auger) including drill (Equal or similar to STHIL BT 121)	QTY: 1 pcs	
Engine power: 1.3 kW (1,75 bhp) Displacement: 30.8 cm ³ Weight: 9,4 kg Fuel tank capacity: 640 cc Drilling gear speed: 190 rpm Drill: 200 x700 mm Warranty: two years		
Item 7: Chainsaw for cutting of concrete (Equal or similar to Husqvarna K 3000 Wet)	QTY: 1 pcs	
Electric Engine Power: 1800 W Maximum depth of cut: 125 mm Cutting disc: 350 mm Warranty: two years		
Item 8: Poultry cage	QTY: 1 pcs	
Galvanized cage for 60 chickens Warranty: two years		

The products offered are in accordance with the specifications and requirements

Yes
 No

Any deviation must be listed below:

Date

Authorized Signature



2. Price & delivery form

Quotation				
Bidder's total prices (Price & currency to be entered by bidder):				
TOTAL FIRM DAP PRICE - offloading to be included				
Requested offer validity period from the date of offer submission: 90 Days				
BIDDER'S UNIT PRICES (price & currency to be entered by bidder):				
ITEM	DESCRIPTION	QTY	CURRENCY:	
			UNIT PRICE DAP	TOTAL PRICE DAP
1.	<i>Motocultivator with diesel engine</i>	7		
2.	<i>Motocultivator trailer with mechanical connector</i>	7		
3.	<i>Chainsaw</i>	6		
4.	<i>Grinder for metal processing (small)</i>	1		
5.	<i>Grinder for metal processing (big)</i>	1		
6.	<i>Machine for drilling holes in the ground (Earth Auger) including drill</i>	1		
7.	<i>Chainsaw for cutting of concrete</i>	1		
8.	<i>Poultry cage</i>	1		

Delivery places				
No	Municipality	Place	Items	Pcs
1	Bečej	Bačko Petrovo Selo	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
2	Bečej	Bačko Petrovo Selo	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
3	Bečej	Bačko Petrovo Selo	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
4	Plandište	Miletićevo	Motocultivator	1
			Trailer for motocultivator	1
			Grinder for metal processing (small)	1
			Grinder for metal processing (big)	1

5	Plandište	Stari Lec	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
6	Bojnik	Crkvica	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
7	Plandište	Stari Lec	Motocultivator	1
			Trailer for motocultivator	1
			Chainsaw	1
8	Bečej	Bačko Gradište	Machine for drilling holes in the ground	1
			Chainsaw for cutting of concrete	1
			Poultry cage	1

Bidder's delivery data		
DELIVERY TIME (DAP FROM DATE OF ORDER):	ITEM 1	
	ITEM 2	
	ITEM 3	
	ITEM 4	
	ITEM 5	
	ITEM 6	
	ITEM 7	
	ITEM 8	

 Date

 Authorized Signature

3: Previous experience form

Previous Experience				
Description of goods	Country	Total amount of contract	Contract Identification and Title and Contact details of Client: (Name, Address, telephone, email, fax)	Year project was undertaken

 Date

 Authorized Signature



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for